



Salesforce Data & CRM Support Assistant

Canada Summer Jobs 2026 8-Week Position

About the Moose Hide Campaign

The Moose Hide Campaign is a grassroots movement of Indigenous and non-Indigenous peoples standing together to end gender-based violence. With over 8 million pins gifted and more than 40 million conversations sparked, we are growing a nationwide movement of safety, healing, and accountability.

Learn more: www.moosehidecampaign.ca

Position Summary

The Moose Hide Campaign's ability to stay connected with supporters, partners, and communities depends on having accurate, up-to-date data. This role supports that work directly. You will help clean and improve the organization's Salesforce database so that the team can communicate more effectively, track relationships, and generate meaningful reports. It is detail work that has a real impact on how the Campaign reaches people and manages relationships.

Location: Remote

Term: July 6 - August 21, 2026 (Canada Summer Jobs)

Start Date: July 6, 2026

Hours: 35 hours per week

Hourly pay: \$20

What You Will Do

- Clean and update Salesforce records, including removing duplicates and correcting inaccurate entries
- Standardize fields and supporter profiles to ensure consistency across the database
- Assist with tagging and segmentation to improve how the team organizes and reaches different audiences
- Generate basic reports to support team decision-making and communications
- Maintain clear documentation of data cleanup processes for future reference

What You Bring

- Comfort with data entry, spreadsheets, and working carefully with large datasets
- Strong attention to detail and a methodical, patient approach to repetitive tasks
- Familiarity with Salesforce or other CRM platforms (an asset -- training will be provided)
- Understanding of data privacy and responsible data practices
- Genuine interest in supporting the administrative and operational side of a values-driven organization

Competencies we value



- Reliability and accountability
- Clear, respectful written and verbal communication
- Discretion when handling organizational and partner information
- Adaptability during a busy season
- Commitment to working respectfully within an Indigenous-led organization and to the Campaign's mission to end gender-based violence

How to Apply

Please send your resume and a brief cover letter (one page or less) to careers@reimaginetwork.ca with the subject line: Salesforce Data & CRM Support Assistant - MHC

To be eligible for Canada Summer Jobs, applicants must be between 15 and 30 years of age at the start of employment, be a Canadian citizen, permanent resident, or hold refugee protection status in Canada, and be legally entitled to work in Canada.

We strongly encourage applications from First Nations, Métis, Inuit, and all Indigenous Peoples, people who are 2SLGBTQIA+, racialized people, and people with disabilities. Lived experience is valued. Formal credentials are not required. We are committed to an inclusive recruitment process, and accommodations are available at any stage upon request. To request support, please contact careers@reimaginetwork.ca.